



## Massachusetts Workforce Association Finance Committee Meeting Notes

Thursday, December 5, 2019

### Notes

#### **Introductions**

- Participants: Stan Usovicz, Carlene Campanale and Tonja Mettlach

#### **FY19 financial review update**

- Tonja provided an update on the FY19 financial review. Due to MWA's budget size, the MWA Board elected to have a financial review done for FY19. CLA's review began in November and they should complete their work in January.
- Once completed, Tonja and CLA will present the results to the finance committee (likely at the March meeting).

#### **Fiscal update**

- Tonja provided an update on the FY2020 budget, which was adopted during the June 2019 board meeting. To date, income is tracking close to budget and expenses are tracking under budget.
- MWA has collected 64% of FY20 dues to date. Of note, at this time last year, we had only collected slightly over 30%.
- Due to lower than projected health care and rent increases (3.3% for our health plan that renewed on 12/1/19), Tonja is looking to put in an employer sponsored dental plan for MWA. The yearly cost will be absorbed into the existing budget and will amount to less than \$2,500 per year. The committee approved this request and suggested it be taken to the full MWA Board on 12/12 for final approval.

#### **MWA savings account options**

- Tonja updated the committee on the current amount in savings. Given that it is over \$250K, Tonja would like to work with MWA Board member, Suzanne at Mutual Bank, to explore some low risk options that would provide more return than the Bank of America savings account. For example Mutual is currently offering a six month CD which is paying 2% interest (much more than is being earned now). Tonja will explore and report back to the committee.

- There was a question about where the money in savings came from: The majority of it being funds inherited from the two separate associations and the surplus last fiscal year.
- Stan indicated he would like to ensure MWA has at least six months of cash on reserve as that is a good practice for nonprofits. Tonja stated she believed we were close to that but would report back to the committee at the next meeting.

**Any additional items for discussion**

- Committee dates for 2020 will be released in January. We anticipate four quarterly calls in 2020.